

# Discovery planning

Weeks & availability	19/03	26/03 Good Friday SS on leave	02/04 Easter Monday SS on leave	09/04	16/04 School holiday RN on leave AJ Youth week	23/04 School holiday 25th Anzac Day AJ Youth week	30/04	07/05	14/05	21/05 RN away	28/05	04/06	11/06	18/06	25/06
Phases	Planning		Recruitment		Conversations					Bringing it all together			Storytelling and presenting		
Activities	<ul style="list-style-type: none"> <li>- Gather existing information</li> <li>- Define the lines of enquiry (Questions we would like to explore)</li> <li>- Define and design the tools that we will use to explore the questions</li> <li>- Define who we will talk to</li> <li>- Discuss the ethics framework</li> <li>- Define vouchers and 'thank you' small gifts</li> </ul>		<ul style="list-style-type: none"> <li>- Contact the people we will meet and schedule a time to meet with them</li> <li>- Start testing the tools with some working group members</li> </ul>		<ul style="list-style-type: none"> <li>- Meet with the people and explore the questions using the tools</li> <li>- Discuss and fill in the consent form</li> <li>- Record the conversations</li> <li>- Take pictures</li> <li>- Upload audios and photos to Dropbox</li> <li>- Transcribe key quotes from each interview</li> <li>- Weekly check-ins to reflect on the gathered learnings</li> <li>- Iterate materials if needed based on the information that we are gathering</li> </ul>					<ul style="list-style-type: none"> <li>- Finalise key quotes transcripts</li> <li>- Print all the gathered quotes and images</li> <li>- Analyse all the gathered information and identify key themes/patterns</li> <li>- Decide how we will present the information</li> <li>- Create the storytelling</li> <li>- Communicate the final presentation to the people we have interviewed, community and other relevant stakeholders</li> </ul>			<ul style="list-style-type: none"> <li>- Finalise getting ready for the final presentation</li> <li>- Present the information and gather feedback</li> <li>- Iterate materials based on received feedback</li> </ul>		
Working group meetings						<ul style="list-style-type: none"> <li>- Share learnings with the working group and gather their feedback</li> </ul>					<ul style="list-style-type: none"> <li>- Final presentation to the working group</li> </ul>				